


2023-24 Horace Mann PTA Meeting Agenda
 Tuesday, February 6, 2024 (Virtual - zoom)
 6:00-7:00pm

Agenda Item:	Who:	Time:	Notes:
Welcome and Introductions <ul style="list-style-type: none"> ● Approval of the November minutes: PTA meeting notes- November 14th, 2023 – Horace Mann School PTA (hms-pta.org) ● PTA meetings for 2023-24 <ul style="list-style-type: none"> ● Monday, March 18, 6-7 virtual - review survey results ● Thursday, May 16, 6-7 HMS Library - Pre-lim budget approval 	Grace	3 min	Attendees from names on Zoom: Sarah Schultz; Dan Rausch; Chanda Kilgraff; Christine Halloway; V. Ryan; Tom Ryan Jr.; Emily; Mark Lindskoog; Sarah; Grace Hanson; Abby Mosher; Andrea Gleckner; Jonathan Wharton; Joy Collman; Katie Bliss; Brigitte & Sam Smith; Amy Kortuem
Lego Robotics team - Students from the Lego Robotics team will be presenting and asking for support in implementing their idea	4th and 5th grade students from Lego Robotics	10min	Shelby, Kai and Tommy in 4 th grade, members of the Lego robotics team The Techno Tigers, have an important message about forming a culture club to help engage families and students! <ul style="list-style-type: none"> - Forming a culture club would help get students and families to get to meet each other! - This group would like to have a dinner where families can bring and share a favorite dish from their culture during family fun night. - The group is currently looking for PTA sponsorship and help with organization. Students would make posters to help promote the event. - They ask for help with specifics like, obtaining a permit, set up help, plates napkins, reserving space and food - Some ideas about food – could be catered or families could make Ethiopian dishes - Willing to consider October 2024 / school year 2025 knowing that this year is already kind of busy <ul style="list-style-type: none"> ○ Ideas from chat: Is this an idea for a Great Gathering for the upcoming auction in March? Could a parent host this? ○ Chanda will contact family fun night chairs to see if interest for great gathering and put in contact with Mariana.

			<ul style="list-style-type: none"> ○ Great gatherings are fund raisers, might be better opportunity for free family fun night. Free family fun nights cast a wider net and could attract more families. - Next Lego robotics competition is an all-day event at River Centre (7:45am – 5:00pm) – no outside food allowed. Team is a large size (11-12 students per team) and river centre food prices are very steep. <ul style="list-style-type: none"> ○ Coaches want to ensure that students have opportunity to get food on site – can we add this to a budget line item? <ul style="list-style-type: none"> ▪ What would be the process to request funding? <ul style="list-style-type: none"> Grace / Abby will follow up with Ms. Kortuem
<p>Speaker: Mr. Jonathan Wharton: Band specialist</p>	<p>Mr. Wharton</p>	<p>15 min</p>	<p>Mr. Wharton is enjoying being a part of the school – this is Mr. Wharton’s 13th year teaching music to students! Contact is Jonathan.wharton@spps.org</p> <ul style="list-style-type: none"> - Participation for EDL band is for 4th and 5th graders, third graders can sign up for the fall through EDL <ul style="list-style-type: none"> ○ For sign up for next year, students can rank which instruments they are interested in, they may not get their first pick based on available supplies - First year student could meet up to 3 days a week (Monday, Wednesday, Thursday) - All lessons are 20 minutes - Schedule is posted outside the classroom for student reference - Practice is encouraged but not required - Many great websites for students to use included in presentation - Important dates: May 30 end of year spring concert <ul style="list-style-type: none"> ○ Morning concert 8:45 AM ○ Evening concert 6:00 PM - April 4th Informal performances during lunches – these will be 15 minute “blips” (not truly a “concert” where large families would come, but family can come) <p>Info available through QRS below or this link Horace Mann</p> <p>Band SY23-24</p>



			<ul style="list-style-type: none"> ○ Appreciate that any additional enhancements supports existing available resources ○ For background, HMM and FAST scores are done 3x a year but classroom math and reading tests are happening frequently. ○ Teachers monitoring progress, adjusting instruction changing groupings, this is a continual process all year long - Reading month –Ella Prasad, our librarian is sending activities home with kids! <ul style="list-style-type: none"> ○ Bingo cards were sent out and students will have a chance to win a few different prizes. ○ Also look for a district wide bookmark contest – the district will select the winner and distribute the bookmark to all the schools in the district. Students need to have this back to Ella by February 16 ○ Both activities are not required, but are fun activities to do for “I Love to Read” month.
Treasurer’s Report	Abby	5 min	 <p>HMS PTA Treasurer’s Report -</p> <ul style="list-style-type: none"> - Finalizing read-a-thon and give to the max. <ul style="list-style-type: none"> ○ Checks are still trickling in but mostly finalized and finished strong! - Looking forward to spring fundraisers: plant sale and silent auction - Silent auction is already generating revenue: thank you to our generous sponsors! - Expenses are starting to get allocated for silent auction. - We will see more activity in expenses in the next report - Lego robotics and math masters is a line item – these expenses fluctuate depending on requests from those teams - Steady interest in supply budgets for classroom and school support supplies - Strong position with fundraisers
PTA Team Updates (also see below) <ul style="list-style-type: none"> ● Silent Auction - March 16 ● Spring Carnival - save the date: Friday, May 31, 2024 	Team Chairs	5 min	<ul style="list-style-type: none"> - Getting great donations from HM families and businesses! - We are excited to share that Deneen pottery is partnering with the HM silent auction! <ul style="list-style-type: none"> ○ We are getting a limited-edition HM mug – they are red, beautiful, and custom! Stay tuned for a picture which will be uploaded to the auction website.

			<ul style="list-style-type: none"> ○ These mugs will be on sale in person and on the silent auction website - Joy is doing a great job with donation requests – thank you Joy! - Outreach is being done primarily through email and in person – (noting that with postage at \$0.68 – outreach this way is a huge budget saver) - Silent Auction Tickets are available: https://one.bidpal.net/hmauction2024/welcome - Great gathering hosting info, please contact Karen Vandersanden or hmgreatgatherings@gmail.com auction@hms-pta.org
<p>PTA and Volunteer Open Positions and updates</p> <p>Immediate needs:</p> <ul style="list-style-type: none"> ● Thank you/ Recognition committee – additional members ● Carnival committee – additional members <p>2024-25 needs</p> <ul style="list-style-type: none"> ● Silent Auction Committee – additional members and leads ● Board positions: Volunteer coordinator, Recorder, Communications 	Chandra/ Christine	3 Min	<p>Friday May 31 – save the date - spring carnival!</p> <ul style="list-style-type: none"> ● Carnival planning is underway, could use lots of help. - Emails sent to parents, pushing through perspectives, the FB page. - Recruiting for next year - Please help put out the word. - If anyone is interested put in contact with Chanda Kilgriff and / or Kristine Holloway or anyone on PTA - PTA and Volunteer Opportunities are still available <ul style="list-style-type: none"> ○ Carnival ○ Free Family Fun Nights ○ Make It Take IT ○ Silent Auction ○ Spring Plant Sale - As well as open board positions
<p>Recognition/ Shout outs / thanks yous</p> <ul style="list-style-type: none"> ● Thank you to Sarah Liuzzi for helping with the development of our PTA budgeting and planning feedback survey. ● Thank you to the Read-a-thon committee and Give to the Max for raising a combined \$35K this fall! ● Thank you Maureen Hartung and Annie Mach for their work planning and organizing the Fall Book fair. 		3 Min	<p>Thank you! You are awesome and we are thankful to you!!!</p> <p>Thank you from Mr. Litwin to the Lego robotics coaches! They are doing amazing things!</p>
Open Forum/Action Items:	Grace	5 min	

Please take our survey to share your ideas for next year's budget: https://forms.gle/bCpiLbPt2CUF86ju5			
Adjourn - Next meeting is Thursday, March 18, 6-7 virtual	Grace		

Team Reports:

Silent & Live Auction Committee Update

Auction Committee Update

The auction website is LIVE! Visit <https://one.bidpal.net/hmauction2024> to learn more about this year's event & purchase your event tickets (free tickets available for teachers and staff, please reserve through the website ticketing page). We are in a NEW venue this year for the in-person event on Saturday, March 16 -- the website has additional details about C.S.P.S. Hall. Through the generosity of the Tollgaard family, we are able to offer a shuttle bus option for transportation to and from the event. Bus seats are \$15 per person (roundtrip), with all fares donated to the PTA, and may be reserved when purchasing event tickets. The silent auction will be held online again this year, and we have some wonderful new items to feature. Deneen Pottery (family business of Niles and Annie Deneen) are partnering with the PTA to create a beautiful red mug featuring the Horace Mann gnome logo. Mugs will be on sale through the auction website closer to the opening date - we can't wait!

Ways to help with the auction:

- (1) Donate Auction Items - could be giftcards to favorite businesses, handmade items, or the donation of your time and talents!
- (2) Consider hosting a Great Gathering - see the auction website for more information or contact hmgreatgatherings@gmail.com
- (3) Purchase tickets to the in-person event & encourage friends to attend!
- (4) Purchase raffle tickets (cash or check only!) watch Perspectives for more information on sale dates & locations. Tickets also available for purchase at the in-person event.

Volunteer Needs for 2024-25 School Year:

This wonderful committee has several 5th grade parents, and we would love to add new committee members, who bring fresh ideas, creativity and new insights to the planning process to keep this fun annual fundraising effort alive. We are also seeking one (ideally two) or more Co-Chairs to organize and lead the auction crew. Current co-chair Allison Broughton is available for onboarding / transition support to new committee leadership!

Yearbook – Send in your photos

Please send in photos for the yearbook 'free pages' showing the different events that happened this year at Horace Mann. Please consider submitting group photos of your children and their HM friends. Do you have photos from Horace Mann sponsored: Group Events, Class photos, First day of School, Photos by the Gnome, Lego Robotics, Band, Music, Field Trips, School Spirit Day, , United Day Chalk Event, Kindness Day, Service Group, Girls on the Run, School Patrol, Boo Bash, Read-A-Thon, Spelling Bee, Art, Movie Nights, NAPPID, or other extracurricular activities at the school? Please note these photos are not going on the classroom pages, those are provided by the teachers with what they want for their classes. Also not all photos will get in but we will try our best to get as many as possible in.

There are a couple of secure options for sharing your photos for the Horace Mann 2023-2024 Lifetouch Yearbook:

- Email your photos to yearbook@hms-pta.org
- Text photos to 651-336-9654

Please include a comment on your photos on what you are sending in like 'Boo Bash' so we know where it goes. If you have any questions, feel free to reach out to HM Yearbook yearbook@hms-pta.org or Delina Ferfon at dtazdragon@hotmail.com. Thank you for sharing your photos to help capture all of the fun we've had at Horace Mann in 2023 and 2024!

Please send them in by April 5, 2024.

Free Family Fun nights - 2023-24

Save the date for these upcoming Free Family Fun nights this year:

- MAR 12, 2024: Game night
- MAY 2024: Ice cream social - date TBD, will align to kindergarten orientation

Thank you Read-a-Thon and Give to the Max

Thank you to all the students, parents and teachers who participated in both Read-a-Thon and Give to the Max last fall. Between the Read-a-Thon and Give to the Max \$34,274 for the Horace Mann School community. Thank you to Read-a-thon committee members and Give to the Max and Matching gifts coordination.

Horace Mann Spiritwear Store: <https://shop.game-one.com/minnesota/saint-paul/horace-mann-school>

New colors: pink and black options

Box Tops for Education::

Support the HMS PTA at no additional cost to you using the Box Tops for Education App. [Click here](#) to learn more about downloading the app to your mobile device. Be sure to select "Horace Mann School, Saint Paul, MN" as your current school.

Employer match: We also encourage families to check with their employers as many offer a company match to the cash donations made by their employees

HM PTA website: www.hms-pta.org If you have any questions, comments, or suggestions please email web-admin@hms-pta.org

Current Board Members:

President & Vice President: Grace Hanson & Gina Corradi president@hms-pta.org

Treasurers: Abby Mosher & Alex Stuart treasurer@hms-pta.org

Teacher Representatives: Amy Kortuem & Mark Lindscoog teacher-rep@hms-pta.org

Communications: Katie Bliss communications@hms-pta.org

Recording Secretary: Andrea Gleckner recorder@hms-pta.org

Volunteer Coordinator: Chandra Kilgriff & Christine Holloway: volunteer.coordinator@hms-pta.org