

2022-23 Horace Mann PTA Meeting Agenda  
 Tuesday, October 18th, 2022

Agenda Item:	Notes
<p>Welcome and Introductions</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Call Meeting to Order/Begin Recording. Welcome and Thank You:</li> <li><input type="checkbox"/> HM PTA Meetings for FY 22-23               <ul style="list-style-type: none"> <li><input type="checkbox"/> Wednesday, November 9th - Virtual</li> <li><input type="checkbox"/> Tuesday, January 10th - Virtual</li> <li><input type="checkbox"/> Tuesday, March 14th - Virtual</li> <li><input type="checkbox"/> Monday, April 24th - In Person</li> <li><input type="checkbox"/> Monday, May 22nd - In Person</li> </ul> </li> </ul>	
<p>Speaker</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Stephanie Bowron - HMS Music Teacher</li> </ul>	<p>Previously english and journalism teacher. Began teaching music at Randolph Heights. Will continue vocal music, but will focus on MN standards for arts/music-Create-compose music/rhythm.</p> <p>Perform-rehearse and share with audience. Respond-learn musical language and apply it to songs/pieces of music and compare pieces of music.</p> <p>Connect-students connect their own feelings to music they hear, as well as cultural connections.</p> <p>In class students will play instruments, sing, listen and respond to music and share with each other. Choral concert will be in February, a musical will be in May-she would love to have parent input and support with the musical!</p> <p>Please contact her if you have any questions, comments, or input:  <a href="mailto:stephanie.bowron@spps.org">stephanie.bowron@spps.org</a></p> <p>Question-how can we enrich/support music learning at home? Exposure is most important-go to free concerts, listen to a wide variety of music,</p>

	<p>create a playlist for an event that fits the mood.</p>
<p>Principal's Report</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> HMS School Discipline Plan &amp; PBIS</li> <li><input type="checkbox"/> New Band Teacher - Keith Liuzzi - supported by PTA</li> </ul>	<p>School choice fair will return and will take place in December to compete with private/charter schools-12/10/22 and volunteers are needed to help share experience at Horace Mann</p> <p>School discipline policy focuses on proactive teaching, modeling, practice of schoolwide expectations and teaching rituals and routines. The school believes that students do what they can, and if they are struggling they haven't yet developed the skills necessary for success. Common language across the school so that students can receive redirection/instruction/positive reinforcement from any teacher using common language. Monthly assembly focuses on 1 skill (e.g self-control) Counselor teaches to every classroom-different proactive social strategies. Schoolwide teams to develop positive behavior supports and interventions for students who are struggling. Staff are trained to recognize mental health concerns, trauma informed training. Feels that students are entering with higher levels of anxiety, but this year seems to be better than the previous year. More consistency with scheduling, students not having to quarantine, lower adult stress about pandemic seems to be helping decrease student anxiety. School discipline plan aligns with SPPS student handbook.</p>

	<p>New band teacher is a grandparent of HMS student. It is provided after school (EDL) by SPPS, and one day per week during the school day by the PTA. This allows students to participate who could not do EDL, as well as provides the opportunity for ensemble practice. The plan is the have a spring % concert.</p> <p>Fieldtrips-school board recently passed additional requirements (background checks for any chaperones, chaperones signing mandated reporter statement, etc) School pays for background checks.</p>
<p>Teacher Updates</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Teacher Convention</li> <li><input type="checkbox"/> Read-a-thon</li> <li><input type="checkbox"/> Nov Conferences - What to Expect/Tips for Parents</li> </ul>	<p>Mark-Previously taught ELL, is Reading Recovery trained. Currently teaching WINN (What I Need Now). Reading, writing. Focusing back on phonemic awareness/phonics and decoding for student who are struggling. May have students coming home with decodeable books so that strong readers also become strong decoders. Currently he is seeing about 48 students per day in reading groups (11-12 groups/day). Mostly working with students who are struggling, but will also instruct students who are just needing a little boost.</p> <p>TEacher convention is Thursday/Friday which is a chance for professional development, but SPPS provides this so many teachers may not be in attendance.</p> <p>Read-a-Thon starting soon-working to build it back up. A packet will come home.</p>

	<p>Anything is fine for counting minutes-including reading to them! Culminates 12/9. Every student will receive a new book following theme of friendship.</p> <p>November Conferences-will be hybrid of online and in-person depending on needs/comfort. Kindergarten prefers in person if possible. Other teachers may prefer online, but it is an option. Keep in timely/on topic. If you have a bigger concern, please set up a time to meet with the teacher later. Some staff may request all virtual conferences and will explain why. When you fill in PTC fast sign up form, you can select in person or virtual.</p>
<p>Treasurer's Report and Budget Proposal (see below) and presentation.</p> <p><a href="https://docs.google.com/spreadsheets/d/1rVq3couO7sGR90WEk2PeLH0-ZSTct7zPZVd-QNh5LT0/edit#gid=1623520410">https://docs.google.com/spreadsheets/d/1rVq3couO7sGR90WEk2PeLH0-ZSTct7zPZVd-QNh5LT0/edit#gid=1623520410</a></p>	<p>Alex- Money coming in this year has primarily been PTA membership dues.</p> <p>Expenses-music teacher, read-a-thon expenses</p>
<p>News/Updates</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> HM School Website (see below)</li> <li><input type="checkbox"/> HM PTA Employer match and Amazon Smile (see below)</li> <li><input type="checkbox"/> What the PTA has been up to: <ul style="list-style-type: none"> <li><input type="checkbox"/> Leadership and Volunteer Opportunities and Updates for 22-23 school year</li> <li><input type="checkbox"/> Business partnerships chair/co-chair 22-23</li> </ul> </li> <li><input type="checkbox"/> Huge Thank you to the Landscaping Volunteers for the HMS Cleanup this past Sunday - Maya Missaghi and Eric Zakovich</li> <li><input type="checkbox"/> Big Thank you to Ms. Witt, FVS, and Girl Scouts for supporting Kindness Day Chalk this past Sunday - Kindness was seen everywhere!</li> <li><input type="checkbox"/> Shout out to Brandon Mason who purchased all the HMS signs - if anyone needs one - we have more in the PTA room.</li> <li><input type="checkbox"/> HMS Spiritwear</li> <li><input type="checkbox"/> Please Support Boo Bash</li> <li><input type="checkbox"/> MNPTA Timelines (Standing Rules, Membership Dues)</li> </ul>	<p>Thanks to Brandon Mason for all for the HMS signs and volunteering.</p> <p>Thanks to all volunteering for school cleanup and kindness chalking.</p> <p>Please support BooBash-run by 4th and 5th grade parents. Need items donated/volunteering.</p> <p>Working with a company for HMS spirit wear. More red shirts and hats will be provided for Kindergarten. There will be an opportunity to order a larger size.</p>

<p>PTA Team Updates (see below)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Directory Team</li> <li><input type="checkbox"/> FVS</li> <li><input type="checkbox"/> Read-a-thon</li> <li><input type="checkbox"/> Scholastic Book Fair</li> <li><input type="checkbox"/> Silent and Live Auction Team</li> <li><input type="checkbox"/> Yearbook</li> </ul>	<p>Silent Auction update-UST will be the auction site again. March 3, 2023. Currently working on getting donations from businesses.</p> <p>Directory coming soon. Will be physical and online.</p> <p>Yearbook will be paid for by PTA again.</p>
<p>Open Forum/Action Items:</p> <p><input type="checkbox"/></p>	
<p>Adjourn</p>	

**HM PTA website:** [www.hms-pta.org](http://www.hms-pta.org) If you have any questions, comments, or suggestions please email [web-admin@hms-pta.org](mailto:web-admin@hms-pta.org)

**Employer match and Amazon Smile:** We also encourage families to check with their employers as many offer a company match to the cash donations made by their employees and if you are an Amazon user, go to <https://smile.amazon.com> and search for “PTA Minnesota Congress 008740 Horace Mann PTA” and designate HM PTA as your charitable organization.

**Treasurer’s Report Fiscal Report for 2022-23 School Year:**

- **If you are interested in more details of the PTA budget please contact Abby or Alex directly at [treasurer@hms-pta.org](mailto:treasurer@hms-pta.org)**

**Team Reports:**

**Directory, Carley Odens:**

- The process of completing the Horace Mann PTA Directory forms is going 100% online this year and being combined with volunteer and PTA Membership forms.
- We are working hard to streamline the steps to be an active part of the HMS Community seamlessly.

**FVS, Kristan Nolan & Meghan Rodriquez:**

- BINGO Night 6-7pm 11/15
- Movie Night 1/13 6-8pm
- Dance Party 2/10 6:30-7:30pm

**Make It Take It, Grace Hanson**

Save the date: December 1st, 2022 3:30-7:30 for winter crafting in the cafeteria

**Read-a-thon, Becky Mayer & Andrea Mayer:**

- Theme: Friendship and Belonging

- Date Range: Nov 1-Nov 27
- Books ordered and arrive
- Packets and marketing posters going to print this week
- RAT packets will be assembled on Oct 12
- Opening and Closing ceremony are being planned (with special guest and principal challenge)
  - Opening ceremony is Wed, Oct 26 at 930 am in the gym
  - Closing ceremony is Fri, Dec 9 at 8am in the gym
- Working on marketing items and ceremonies

**Scholastic Book Fair, Maureen Hartung:**

- Date/Event: December 1st - 9th in partnership with Read-a-thon and in person.

**Silent & Live Auction Team: Allison Broughton:**

- In-person, adults-only evening event at University of St. Thomas - Friday, March 3 – get ready for a boatload of fun!
- Silent Auction bidding will be online, opening 1 week ahead of 3/3/23 event
- Save-the-Date with more details in December
- Seeking event sponsors & donated items (it's never too early!)

**Website/Google Site Coordination, Dan Rausch & Annie Mach:**

- Working with the various committees to update the site with new forms.

**Yearbook, Delina Ferfon:**

- Yearbook Contract is signed

**Current Board Members:**

President & Vice President: Jen Williams & Grace Hanson [president@hms-pta.org](mailto:president@hms-pta.org)

Treasurers: Abby Mosher & Alex Stuart [treasurer@hms-pta.org](mailto:treasurer@hms-pta.org)

Teacher Representatives: Amy Kortuem & Mark Lindskoog [teacher-rep@hms-pta.org](mailto:teacher-rep@hms-pta.org)

Communications: Karen Vander Sanden & Katie Bliss [communications@hms-pta.org](mailto:communications@hms-pta.org)

Recording Secretary: Catherine Guglieimo & Allison Broughton [recorder@hms-pta.org](mailto:recorder@hms-pta.org)

Volunteer Coordinator: Chandra Kilgriff: [volunteer.coordinator@hms-pta.org](mailto:volunteer.coordinator@hms-pta.org)

**Attendance**

Allison Broughton

Catherine Guglielmo

Jen Williams

Karen VanderSanden

Rachel

Jim Litwin

Grace Hanson

Joy Collman

Mark Lindskoog

Robin Brown

Stephanie Bowron  
Katie Bliss